



# Chemical Health Intern

Internship Position Description

## *Position & Responsibilities*

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### **Role Summary**

Interns will offer gender-specific and specialized programming for women recovering from alcohol and drug abuse, providing high quality services with an emphasis on women's commonalities in recovery and customizing services to meet individual needs and goals.

### **Impact & Benefits**

- Work directly with clients experiencing chemical dependency, fostering a healing experience and environment
- Put acquired knowledge of chemical abuse treatment into practice and gain hands-on experience providing clients with opportunities to transform their lives

### **Position Responsibilities**

- Develop and manage a caseload of clients, providing individual and group counseling
- Maintain confidentiality of each client's chemical health background and current needs
- Understand and participate in the intake process for clients entering into the program
- Maintain accurate client charts and records documenting client participation

## *Qualifications & Expectations*

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### **Position Qualifications**

- Currently a second year student in an accredited chemical dependency program or a first year student with two or more years of previous supervised counseling experience
- General knowledge of substance abuse treatment
- Ability and willingness to listen actively and respond appropriately to needs of clients
- Ability to exert caution when making diagnoses
- Ability to work with diverse teams and clients to foster a culturally inclusive environment

### **Time Commitment & Availability**

- 30 hours a week. Daytime or evening availability for COD (Co-Occurring Disorders) program schedule, as well as daytime COD consult meetings, and intern group supervision meetings

### **Supervision & Training**

- Attend Tubman's Volunteer and Intern Orientation and Training series
- Supervision provided by a Chemical Health Counselor includes weekly case management meetings and individual supervision

## *Organization*

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For 40 years, Tubman has been leading the way to hope for women, men, youth and families who have experienced relationship violence, sexual exploitation, addiction, mental health challenges or other trauma. We provide countless ways to help including safe shelter, legal services, mental and chemical health counseling, elder abuse resources, youth programs, community education and much more. [www.tubman.org](http://www.tubman.org)

We encourage applications from people of color, all genders, multilingual speakers, veterans and those who have disabilities.