

Summer Clinical Services Case Manager Intern



Internship Position Description

Position & Responsibilities

Role Summary

Clinical Services Case Manager Interns provide case management, advocacy, safety planning, goal planning, and connection to and coordination of additional community resources to clients participating in the clinical (counseling and therapy) services at Tubman Chrysalis.

Impact & Benefits

- Gain experience working in a community mental health clinic alongside a multidisciplinary staff
- Directly serve clients impacted by both chemical and mental health concerns

Position Responsibilities

- Provide individualized case management services to clients who are currently participating in the mental and/or chemical health programming at Tubman Chrysalis
- Connect with community partners/providers to assure strength-based, trauma-informed, and holistic services to each client
- Effectively work in collaboration with supervisor, teams, and community partners as well as independently with clients
- Attendance and participation at case consultation meetings
- Timely follow-through with clients, service providers, and completion of all documentation

Qualifications & Expectations

Position Qualifications:

- A desire to learn about the impact of trauma, domestic violence, mental and chemical health concerns with individuals and families
- Self-starter with the ability to take initiative, communicate effectively, and advocate as needed
- Willingness and ability to use supervision for personal and professional growth
- Ability to work with diverse teams and clients to foster a culturally inclusive environment
- Basic knowledge and skills of empathy, respect and relationship building
- Comfortable with technology, including basic computer programs and databases
- Flexibility, maturity, and ability to work with diverse teams and clients to foster a culturally inclusive environment
- Reliable transportation and willingness to travel may be helpful

Time Commitment & Availability

- 10-15 hours per week preferred
- Must have daytime availability during the week with potentially some evening hours
- Beginning with training in mid-May and continuing through early September is preferred

Supervision & Training

- Attend Tubman's five part Volunteer/Intern Orientation and Training Series
- Supervised by a mental health therapist

Organization

Tubman offers safety, hope, and healing to people of all ages, genders, and cultural backgrounds who are facing relationship violence, sexual assault, exploitation, homelessness, addiction, mental health challenges, or other forms of trauma. We provide safe shelter and housing, legal services, mental and chemical health services, youth programs, and more. www.tubman.org

Black, Indigenous, and people of color, multilingual speakers, people of all gender identities, people with disabilities, and veterans are all encouraged to apply.