



Volunteer Attorney Self-Represented Legal Clinic

Position & Responsibilities

Role Summary

The Volunteer Attorney provides pro se assistance such as drafting of court documents, coaching on how to file paperwork, preparation for court appearances, etc. to low-income clients who come to Tubman's Self-Represented Legal Clinic for support and resources.

Impact & Benefits

- Provide services that enable individuals to navigate the legal system and identify available community resources.
- Gain experience working with clients of diverse backgrounds, cultures, and situations.
- CLE credits for available for work done on behalf of Tubman clients.

Position Responsibilities

- Advise clients on how to proceed with their legal situation.
- Draft pleadings, responses, affidavits, motions and any other documents requested for clients to file on their own.
- Advise clients on organizing, documenting and gathering information important to their case.
- Communicate and collaborate with Tubman's Legal Services program staff

Qualifications & Expectations

Position Qualifications

- Admission to the Minnesota Bar
- Experience in Family Law
- Understanding of the dynamics of domestic abuse and family violence.
- Understanding of and ability to provide clients with adequate safety planning advice.
- Ability and willingness to listen actively and respond appropriately to clients.
- Ability to work with diverse teams and clients to foster a culturally inclusive environment

Supervision & Training

- Utilize staff attorneys for consultation as needed.
- Opportunities to attend Free CLE credits by attending Tubman sponsored trainings

Organization

For 40 years, Tubman has been leading the way to hope for women, men, youth and families who have experienced relationship violence, sexual exploitation, addiction, mental health challenges or other trauma. We provide countless ways to help including safe shelter, legal services, mental and chemical health counseling, elder abuse resources, youth programs, community education and much more. www.tubman.org

We encourage applications from people of color, all genders, multilingual speakers, veterans and those who have disabilities.